



900 Hart Street
Rahway, NJ 07065, U.S.A.

Phone: 800-952-2225 Fax: 732-381-1572
http://www.elexp.com (email: returns@elexp.com)

Date: _____ Request #: _____

Return Merchandise Authorization Request Form

Please fill out the following information to submit your request. Once we approve the return, we will issue you a RMA #. Submit via: Email-returns@elexp.com or fax-732-381-1006

Organization Name: _____ Contact Person: _____

Street: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____ PO #: _____

Customer # (found on packing slip or invoice): _____ Order #: _____

RMA Type Requested:

Repair Even Exchange Exchange For _____ Issue a Refund

Part #	Qty	Reason for Return

Instructions For Return After Receiving Your RMA # _____

Please retain these instructions for your records

- Please display the RMA # on the outside of all returned packages.
 - RMA # is valid for 30 days from date of issuance.
 - We will refuse any shipment returned without the RMA # or with an expired #.
- Customer is responsible for any damage or loss of goods during the shipment. We suggest you use a service which issues a tracking number.
- All items must be returned in their original packaging along with accessories.

**ELECTRONIX EXPRESS does not accept any returns for any reason on any educational construction kits, projects, or any item which requires assembly*
- Any items returned for credit/exchange not in original or resalable condition will incur an additional restocking charge of 20% or be returned to you.
- Return all merchandise to: Electronix Express, 900 Hart Street, Rahway, NJ 07065

For Official Use. Do Not Write Below This Line

In Depot		RTS	
Repaired		Replaced	
Credit Issued		Restock Fee %	
RMA #			